



THE UNIVERSITY of TEXAS
HEALTH SCIENCE CENTER
at HOUSTON

	DATE REVISED August 2, 2005
JOB TITLE Nutritionist I	JOB CODE 6152
FLSA STATUS Exempt	UNIT/DEPARTMENT Medical School / Pediatrics / WIC Program
REPORTS TO: Various	SUPERVISES: None

POSITION SUMMARY:

Provides nutrition information and services to promote and maintain proper nutritional practices, health protection and care.

POSITION KEY ACCOUNTABILITIES:

1. Certifies potential applicants for program eligibility based upon assessment of anthropometric, biochemical, clinical, and dietary information following federal and state regulations, policies and procedures.
2. Counsels program participants on individual nutritional needs based on certifications criteria and determines follow up continuity of care.
3. Teaches nutrition education classes following the class module and schedule as described in the Annual Nutrition Education Plan.
4. Oversees sample formula distribution to program participants, orders sample formula, and inventory reconciliation and breast pump inventory.
5. Creates and assembles educational bulletin boards in the clinic area.
6. Assists Clinic Manager in the overall productivity of the clinic regarding the monthly caseload, customer services issues, and ongoing staff training.
7. Participates in nutrition seminars, workshops, etc., to ensure continuing education in various areas of nutrition science.
8. Performs other duties as assigned.

CERTIFICATIONS/SKILLS:

None

MINIMUM EDUCATION:

Bachelor's Degree in Nutrition or related field.

MINIMUM EXPERIENCE:

None

PHYSICAL REQUIREMENTS:

Exerts up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

SECURITY SENSITIVE:

This job class may contain positions that are security sensitive and thereby subject to the provisions of *Texas Education Code § 51.215*